

**PINELLAS COUNTY SHERIFF'S OFFICE
PROFESSIONAL STANDARDS BUREAU
INTER-OFFICE MEMORANDUM**

DATE: **OCTOBER 5, 2016**

TO: **DISTRIBUTION**

FROM: **CAPTAIN RAY WHITELEY ^{RW}**
 Professional Standards Bureau

SUBJECT: **AI-16-013 SHERIFF'S FINDING**

Per Sheriff Gualtieri, Deputy Marilyn Heffelfinger, #56712, will receive the following as a result of AI-16-013:

1. Fifty-six (56) hours Suspension to be served on:

October 12, 13, 21, and 22, 2016 (11.5 hrs/day) and October 23, 2016 (10.0 hrs/day).

DISTRIBUTION:

Sheriff Bob Gualtieri
Chief Deputy Dan Simovich
Assistant Chief Deputy Sean Jowell
Assistant Chief Deputy George Steffen
Colonel Paul Halle
Major Stefanie Campbell
Major Dave Danzig
Major Bill Hagans
Major Lora Smith
Major Rich Nalven
Captain Dennis Fowler
Director Jennifer Crockett
Director Nancy Duggan
Director Susan Krause
Director Jason Malpass
Director Julie Upman
Shannon Lockheart, General Counsel
Purchasing-Uniform Supply
Payroll
Deputy Marilyn Heffelfinger

RW/kmm

**PINELLAS COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM**

DATE: SEPTEMBER 26, 2016

TO: DEPUTY MARILYN HEFFELFINGER, #56712

FROM: SHERIFF BOB GUALTIERI

SUBJECT: CHARGES RE: AI-16-013

An investigation has been conducted by the Administrative Investigation Division, Professional Standards Bureau, of the Pinellas County Sheriff's Office. As a result of this investigation, the Administrative Review Board has determined you committed the following violation:

Between June 21 and June 29, 2016, while on duty in Pinellas County, Florida, you violated the Pinellas County Sheriff's Civil Service Act Laws of Florida, 89-404 as amended by Laws of Florida 08-285, Section 6, Subsection 4, by violating the provisions of law or the rules, regulations, and operating procedures of the Office of the Sheriff.

1. You violated Pinellas County Sheriff's Office General Order 3-1.1, Rule and Regulation 5.4, Duties and Responsibilities.

Synopsis: You were provided a written request from an inmate, petitioning to be kept separate from other inmates, in order to avoid a physical altercation. You failed to conduct an investigation into the request, you failed to complete a DDC Incident Detail Report and you took no action to ensure these inmates would be kept separate.

As a result of your inaction, several days later, the inmates were subsequently housed in the same pod. Your failure to investigate this request jeopardized the care, custody, and control necessary to ensure the safety of the inmate(s).

2. You violated Pinellas County Sheriff's Office General Order 3-1.3, Rule and Regulation 3.36, Omission of Information.

Synopsis: When supervision discovered your error, you were directed to investigate the inmate's request and document your complete investigation in a DDC Incident Detail Report. You spoke with two (2) inmates which were identified on the Inmate Request Form, authored a DDC Incident Detail Report, and submitted your report for approval.

Upon review of this report, your supervision discovered your investigation was incomplete, as you failed to document an interview with the inmate who authored the written request. When your supervision inquired about this interview, you advised that you had previously interviewed the inmate and amended your DDC Incident Detail Report to reflect your interview.

INS 16-0134

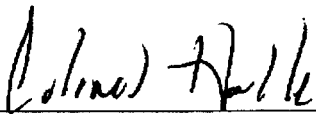
Your supervision later discovered that you had, in fact, not interviewed the inmate who authored the request, you submitted counterfactual documentation in your DDC Incident Detail Report, and you were less than candid with your supervision. When questioned, again by your supervision, you admitted that your documentation misrepresented the facts which were material to this investigation.

You admitted to these violations.

Disciplinary Points and Recommended Discipline Range:

You were found to have violated one (1) Level Five Rule/Regulation, totaling fifty (50) points and one (1) Level Three Rule/Regulation, totaling fifteen (15) points. This point total, combined with no modified points from previous discipline, resulted in sixty-five (65) progressive discipline points. In accordance with agency policy, this point total reverts to sixty (60) and recommended discipline is seven (7) days suspension to termination.

Disciplinary action shall be consistent with progressive discipline, for cause in accordance with the provisions of the Pinellas County Civil Service Act.

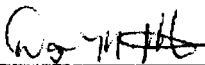


COLONEL PAUL HALLE
DEPARTMENT OF DETENTION AND CORRECTIONS
FOR BOB GUALTIERI, SHERIFF

I have received a copy:

Date 10/5/16

Time 0652

 6712

SIGNATURE