

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



ADVANCED REGISTERED NURSE PRACTITIONER (ARNP) - PSYCH

JOB CODE: 37060	PAY GRADE: 29	PAY RANGE: \$86,400 - \$138,240
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GENERAL DESCRIPTION

Under the general direction of the Psychiatrist, the main focus of this position is to provide mental health evaluations, psychotropic medication management, and chronic care services to the inmate population. Work is reviewed through observation and results obtained.

SUPERVISES OTHERS: No

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Perform mental health evaluations on inmates referred by medical/mental health staff using established clinical guidelines; provide treatment and order pharmaceuticals, diagnostic testing, and therapeutic management as required and appropriate for an incarcerated inmate, consistent with medical authority's commitment to provide basic mental health care services to meet the serious health conditions of the inmate population;
- Document effectively and efficiently, all services rendered or ordered for an inmate in the electronic health record (EMR), or paper chart, in the absence of the EMR;
- Formulate psychiatric diagnosis; determine/communicate appropriate level of housing, programs, etc.; notify the appropriate administrative staff of any legitimate concerns (e.g. homicidal inmate with person-specific plan);
- Assist in the development, implementation, monitoring, and annual review of health care policies and procedures, as well as Clinical Guidelines and mental health related training materials;
- Order lab/diagnostic tests as needed; consults with and makes referrals to other medical staff;
- Review and countersign diagnostic studies; inform inmates of their results in a timely manner; document justification for any change in treatment modality;
- Attend all Continuous Quality Improvement (CQI) when requested, Psychiatric, Practitioner, and other meetings as required;
- Prescribe psychotropic medications within the constraints of the ARNP Protocols as agreed to by the Psychiatrist; obtain/document consent to begin medications, and manage inmates on these medications on a regular basis, as per policy;
- Act as a consultant to detention staff as well as medical/mental health providers during/after working hours;

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- Perform safety/suicide assessments to determine need for involuntary examination (BA-52), performing such work during working hours and on an "on call" basis;
- Communicate and maintain a professional, effective working relationship with all Department of Detention and Corrections staff and outside provider agencies;
- Comply with all guidelines, directives, policies, procedures, and protocols of the agency; follow all guidelines as provided by the Medical Director and Health Services Administrator; remain fiscally responsible by utilizing the formulary and ordering only medically necessary diagnostic tests/procedures;
- Participate in training/orientation of new employees; educate inmates in mental health conditions, and document education in the EMR;
- Maintain statistics as required; perform audits/studies on healthcare topics in order to improve processes and procedures, decrease costs, etc.;
- Participates in Sheriff's Office recruitment and community relations activities as directed.

This list is not intended to be all-inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary.

QUALIFICATIONS

- Graduation from an accredited college or university with a Master of Science in Nursing (MSN) or post-Master's Certification
- Maintain appropriate, unrestricted credentials according to the licensure, certification, and registration requirements of the jurisdiction
- License as an Advanced Registered Nurse Practitioner in the State of Florida; Adult Psychiatric & Mental Health Certification
- CPR-Basic Life Support or ACLS Certification
- 1 year experience as an ARNP - Psych
- Must possess a valid Florida driver's license

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of basic pathophysiology, pharmacology and psychopharmacology
- Crisis intervention and advanced communication skills used to deescalate aggressive individuals, communicate with psychotic and difficult people, and perform suicide risk assessments
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the workplace



PHYSICAL ABILITIES

The physical abilities listed below are estimates of time spent during a typical work day to perform essential functions and responsibilities. Members in this position may be required to:

- Sit up to 3 hours per day
- Stand up to 3 hours per day
- Walk up to 2 hours per day
- Occasionally lift up to 10 lbs.
- Frequently reach or twist
- Occasionally bend, squat, or kneel