

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



CORPORAL

JOB CODE: 40017	PAY GRADE: S01	PAY RANGE: \$45,500 - \$70,622
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GENERAL DESCRIPTION

Under the general supervision of a Sergeant, performs tasks of average difficulty involving routine law enforcement duties as well as functioning in an administrative, lead or other specialized capacity. Assumes duties and responsibilities of a Sergeant in the Sergeant's absence. Incumbent must exercise initiative and independent judgment in performing as administrative corporal or lead field instructor, and in acting as liaison between the Sergeant and other members of the division. Member must also exercise tact, courtesy and self-control in performance of duties, and must be able to make decisions calmly and quickly in emergency or hazardous situations. Most positions require the member to work on rotating shifts, including nights, weekends and holidays. Work is reviewed through reports submitted, and direct observation. Performs other work as requested.

Corporals are appointed by the Sheriff and cannot expect to achieve permanent status in this classification. Members in this classification will normally be reappointed to Deputy when transferred to another division.

This position requires that the member be certified by the Florida Criminal Justice Standards and Training Commission in compliance with Chapter 943 F.S.S as well as meet the minimum vision requirement of 20/30 corrected visual acuity.

The duties and responsibilities in this position include the pursuit, apprehension and arrest of law violators or suspected law violators.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Performs general law enforcement duties in designated areas of the county.
- Assists Sergeant with supervision and training of assigned group and is second in command of the squad.
- In the absence of the Sergeant, assumes the duties and responsibilities of that position, at the direction of a supervisor.
- Assists the Sergeant with periodic written evaluations of the personnel in the assigned group.
- Assists in the inspection of equipment and appearance of subordinate officers.
- Assigns personnel and/or personally conducts investigations, gathers evidence, obtains witnesses, makes arrests and subsequently testifies as required.
- Advises officers in situations when advice is requested or appropriate.

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- When present at "high priority" calls, keeps supervisors, and/or Communication Center Supervisor, informed of the situation and action being taken.
- Issues patrol equipment to assigned patrol deputies; stores equipment turned in and notes equipment not turned in.
- Advises garage, radio shop, etc. of equipment requiring repair.
- Assists in the training of personnel.
- Participates in Sheriff's Office recruitment and community relations activities as directed.

QUALIFICATIONS

- Minimum of two (2) years' experience with PCSO, exclusive of Field Training.
- Receive a rating of satisfactory, or higher, on most recent performance evaluation.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of modern law enforcement procedures, methods and terminology.
- Knowledge of civil and criminal laws, rules and regulations, and standard operating procedures.
- Knowledge of local geography.
- Knowledge of supervisory and training principles.
- Ability to train and evaluate subordinate employees.
- Ability to perform complete, thorough investigations.
- Ability to analyze problems and objectively deal with people.
- Ability to observe and record incidents clearly and completely, and to write clear and concise reports.
- Ability to give directions and act calmly and quickly in emergency or hazardous situations.
- Ability to perform the duties of Sergeant as required.
- Ability to establish and maintain effective relationships with trainees, other officers, supervisors, officials and the general public.
- Skill in the use and care of firearms and other standard law enforcement equipment.
- Skill in the operation of motor vehicles.
- Ability to perform all the essential duties and requirements of the Deputy Sheriff position.
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the work place.

This list of functions, duties, responsibilities and skills is not intended to be all-inclusive and the employer reserves the right to assign additional functions and responsibilities as deemed necessary.