

# Pinellas County Sheriff's Office

*"Leading The Way For A Safer Pinellas"*



## CORPORAL - LAW ENFORCEMENT

**JOB CODE: 40017/40019**

**PAY GRADE: S01**

**PAY RANGE: STIPEND**

### GENERAL DESCRIPTION

Under the general supervision of a Sergeant, performs tasks of average difficulty involving routine law enforcement duties, as well as functioning in an administrative lead or other specialized capacity. Assumes duties and responsibilities of a Sergeant in the Sergeant's absence. Incumbent must exercise initiative and independent judgment in performing as administrative corporal or lead field instructor and in acting as liaison between the Sergeant and other members of the division. Member must also exercise tact, courtesy, and self-control in performance of duties; must be able to make decisions calmly and quickly in emergency or hazardous situations.

Most positions require the member to work on rotating shifts, including nights, weekends, and holidays. Duties are generally performed on an assigned shift, but may be called upon to continue assigned duties or special work assignments on other shifts and/or at such times as directed to best fill the efficient and effective operations of the Sheriff's Office. Corporals are appointed by the Sheriff and cannot expect to achieve permanent status in this classification. Members in this classification will normally be reappointed to Deputy when transferred to another division. Work is reviewed through reports submitted, and direct observation. Performs other work as requested.

Members in this position must reside in the following counties: Pinellas, Hillsborough, Pasco, or Manatee.

### ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Pursuit, apprehension, and arrest of law violators or suspected law violators.
- Performs general law enforcement duties in designated areas of the county.
- Assists Sergeant with supervision and training of assigned group and is second in command of the squad.
- In the absence of the Sergeant, assumes the duties and responsibilities of that position, at the direction of a supervisor.
- Assists the Sergeant with periodic written evaluations of the personnel in the assigned group.
- Assists in the inspection of equipment and appearance of subordinate officers.
- Assigns personnel and/or personally conducts investigations, gathers evidence, obtains witnesses, makes arrests and subsequently testifies as required.
- Advises officers in situations when advice is requested or appropriate.

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- When present at "high priority" calls, keeps supervisors and/or Communication Center Supervisor informed of the situation and action being taken.
- Issues patrol equipment to assigned patrol deputies; stores equipment turned in and notes equipment not turned in.
- Advises garage, radio shop, etc. of equipment requiring repair.
- Assists in the training of personnel.
- Participates in Sheriff's Office recruitment and community relations activities as directed.

## QUALIFICATIONS

- High school graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U. S. Dept. of Education or licensed as a degree granting institution by the Commission for Independent Education.
- Certification of completion of law enforcement training as required by the State of Florida.
- Meet requirements and standards of the Florida Criminal Justice Standards and Training Commission as authorized by F.S.S. 943.13.
- Must have a minimum of four years of service in respective job classification as a full-time deputy with PCSO.
- Qualified members shall not have had any sustained formal disciplinary action of a suspension for more than two (2) days within the past six (6) months from the date of the position posting.
- Must possess and maintain a valid Florida Driver's License (minimum Class E).
- Consideration for this position requires a credit check.

## KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to perform all the essential duties and requirements of the Deputy Sheriff position.
- Knowledge of General Orders and standard operating procedures.
- Knowledge of supervisory and training principles.
- Ability to train and evaluate subordinate employees.
- Ability to perform complete, thorough investigations.
- Ability to perform the duties of Sergeant as required.
- Ability to establish and maintain effective relationships with trainees, other officers, supervisors, officials and the general public.
- Knowledge of the application of modern law enforcement principles and practices.
- Knowledge of the importance of law enforcement work, the geography of Pinellas County, its unincorporated areas, and the general roadway system of the County.
- Knowledge of applicable laws, ordinances, rules and regulations.
- Knowledge of first aid practices.



- Ability to understand and carry out oral and written instructions.
- Ability to react quickly and calmly in emergency situations.
- Ability to cope with stressful situations and perform calmly under stressful conditions
- Ability to work closely with others as a team.
- Ability to prepare and present clear, accurate, concise and objective written and oral reports.
- Ability to enforce the law with firmness, tact and impartiality and to deal courteously with the public.
- Ability to recognize and understand the emotional and physical reactions of both victims and perpetrators of crimes.
- Ability to render physical assistance.
- Ability to adhere, at all times, to the standards and principles of honesty and integrity, and to keep your private life unsullied as an example to all.
- Ability to comply with the Drug Free Workplace Act.
- Skill in calmly and systematically eliciting critical information from individuals who may be injured and/or highly emotional.
- Skill in the proper and safe utilization of law enforcement issued equipment, radio communications equipment, and mobile dispatch terminal.
- Skill in firearms to operate authorized revolver or semi-automatic handguns designated by the agency.
- Skill in the operation of motor vehicles in a safe and efficient manner in a law enforcement environment.

## PHYSICAL ABILITIES

The physical abilities listed below are requirements to perform the essential functions and responsibilities.

- Requires satisfactory medical standards as stated on FDLE form CJSTC 75A, agency medical physical clearance form, and the following:
  - Visual acuity of 20/30 vision standard in each eye; if corrective lenses must be used to satisfy 20/30 vision standard, uncorrected vision should be no worse than 20/100 in each eye.
  - Hearing acuity, single hearing levels should not exceed 25 decibels at either 500, 1000, or 2000 Hz nor exceed 30 decibels at 3000 Hz frequencies in each ear.
- Ability to lift 50 lbs. from floor to waist.
- Ability to sit, stand and walk up to 12 hours per day.
- Ability to perceive sounds at normal voice range and sounds transmitted by radio and sirens.
- Ability to maintain a level of physical conditioning to be able to physically subdue,

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restrain, and apprehend law violators.

- Ability to meet the physical conditioning requirements of periodic in-service training in all high liability areas (firearms, defensive tactics, A.S.P., tactical driving).
- Ability to operate authorized revolver or semi-automatic handguns designated by the agency from a standing, crouching, kneeling, or prone position with either hand with accuracy; essentials for this requirement shall consist of, but not be limited to, the following: grip, stance, sighting under various lighting conditions, trigger control, body positioning, drawing techniques and loading/unloading.
- Ability to drive a motor vehicle in a safe and efficient manner.
- Ability to utilize standard vehicle emergency equipment; ability to use mirrors for safe vehicle operation.
- Ability to properly identify colors utilized in descriptions.
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the work place.

This list of functions, duties, responsibilities, skills, and physical abilities is not intended to be all-inclusive, and the employer reserves the right to assign additional functions and responsibilities as deemed necessary.