

# Pinellas County Sheriff's Office

*"Leading The Way For A Safer Pinellas"*



## CAPTAIN-DETENTION AND CORRECTIONS

<b>JOB CODE: 20068</b>	<b>PAY GRADE: 33101</b>	<b>PAY RANGE: \$139,265</b>
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### GENERAL DESCRIPTION

Under administrative direction of the Department of Detention and Corrections Commander, performs advanced, supervisory and technical detention and correctional work of considerable difficulty, exercising command of and/or directing the activities of a specifically assigned correctional division. Assignment requires responsible supervisory security enforcement work in the Pinellas County Sheriff's Office Department of Detention and Corrections. Work involves extensive responsibility for utilizing independent judgment and individual initiative in the interpretation of orders, policies, procedures, rules and regulations; in making decisions concerning detention, security, and related technical problems; and in leading subordinate members in routine and emergency situations. Ability to exercise command authority in directing all shift operations of the facility. Work is reviewed through review and analysis of reports, records, documentation and periodic staff conferences, for conformity and the attainment of goals, objectives, and results.

### ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Care, custody, control, and physical restraint of inmates within a criminal detention facility, while on work detail and while being transported.
- Coordinates and directs correctional staff and support services; reviews subordinate performance.
- Reviews the effectiveness of facility operations and programs to ensure compliance and adherence to established work methods, procedures, policies, rules and regulations; initiates corrective action and/or disciplinary measures as required.
- Adjusts the relative strength of shift personnel assignments as needed.
- Supervises the conduct of major investigations within a correctional facility during special and emergency situations, assuming charge of operation in such unusual situations, and develops and modifies plans covering such emergencies.
- Participates in Sheriff's Office recruitment and community relations activities as directed.

### QUALIFICATIONS

- High school graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U. S. Dept. of Education or licensed as a degree granting institution by the Commission for Independent Education.

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- Certification of completion of correctional training as required by the State of Florida.
- Meet requirements and standards of the Florida Criminal Justice Standards and Training Commission as authorized by F.S.S. 943.13.
- Must possess a valid Florida Driver's License.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

- All of the knowledge, skills, and abilities required of a Detention Lieutenant
- Ability to make independent decisions regarding complex issues, both administratively and operationally
- Ability to analyze staffing needs and make recommendations based on research and available data
- Ability to plan, assign, supervise and review the work of a large number of members directly and through subordinate members
- Ability to comply with the Drug Free Workplace Act.

## **PHYSICAL ABILITIES**

The physical abilities listed below are requirements to perform the essential functions and responsibilities.

- Requires satisfactory medical standards as stated on FDLE form CJSTC 75A, agency medical physical clearance form, and the following:
  - Visual acuity of 20/30 vision standard in each eye; if corrective lenses must be used to satisfy 20/30 vision standard, uncorrected vision should be no worse than 20/100 in each eye.
  - Hearing acuity, single hearing levels should not exceed 25 decibels at either 500, 1000, or 2000 Hz nor exceed 30 decibels at 3000 Hz frequencies in each ear.
- Ability to lift 50 lbs. from floor to waist.
- Ability to perceive sounds at normal voice range and sounds transmitted by radio and sirens.
- Ability to maintain a level of physical conditioning to be able to physically subdue and restrain inmates.
- Ability to meet the physical conditioning requirements of periodic in-service training in high liability areas (firearms, defensive tactics, A.S.P.).
- Ability to render physical assistance.
- Ability to wear and use a Scott Air Pack on his/her back, which weighs approximately 30 lbs.

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- Ability to climb standard stairs, while carrying a 12 gauge shotgun on a sling, which weighs approximately 8 pounds, or Scott Air Pack.
- Ability to operate authorized revolver or semi-automatic handguns designated by the agency from a standing, crouching, kneeling, or prone position with either hand with accuracy; essentials for this requirement shall consist of, but not be limited to, the following: grip, stance, sighting under various lighting conditions, trigger control, body positioning, drawing techniques and loading/unloading.
- Ability to drive a motor vehicle in a safe and efficient manner, if required.
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the work place.

This list of functions, duties, responsibilities, skills, and physical abilities is not intended to be all-inclusive, and the employer reserves the right to assign additional functions and responsibilities as deemed necessary.