

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"



CORPORAL-DETENTION AND CORRECTIONS

JOB CODE: 40018	PAY GRADE: S01	PAY RANGE: \$52,821 - \$80,549
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GENERAL DESCRIPTION

Under general supervision of a Sergeant, performs work of average difficulty involving Deputy Sheriff-Detention and Corrections duties as well as functioning in an administrative lead or other specialized capacity. Work is on an assignment basis by the Major of the Department of Detention and Corrections, or designee, or other supervisor, when assigned to duty outside of Corrections. Assumes duties and responsibilities of a Detention Sergeant in the Sergeant's absence. Incumbent must exercise initiative and independent judgment in acting as liaison between the Sergeant and other members of the facility or section. Member must also exercise tact, courtesy, and self-control in performance of duties and must be able to make decisions calmly and quickly in emergency or hazardous situations. Positions require the member to work on rotating shifts, including nights, weekends and holidays. Duties are generally performed on an assigned shift, but may be called upon to continue assigned duties or special work assignments on other shifts and/or at such times as directed to best fill the efficient and effective operations of the Sheriff's Office. Corporals are appointed by the Sheriff and should not expect to achieve permanent status in this classification. Members in this classification will normally be reappointed to Deputy Sheriff-Detention and Corrections when transferred or reassigned. Specific duties will be assigned by the shift Sergeant or supervisor. Work is reviewed through reports submitted and direct observation. Performs other work as requested.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Care, custody, control, and physical restraint of inmates within a criminal detention facility, while on work detail and while being transported.
- Performs general corrections duties in assigned facilities, sections, or squad; performs all essential functions and responsibilities of a Deputy Sheriff-Detention and Corrections.
- Assists Sergeant with supervision and training of a squad.
- Assumes the duties and responsibilities of the Sergeant during the absence of the Sergeant at the direction of a supervisor.
- Assists the Sergeant with periodic written evaluations of the personnel in the assigned squad.
- Assists the Sergeant in assigning Deputies and Criminal Justice Specialists to specific daily duties.

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- Advises staff in situations when advice is requested.
- In emergency situations, informs supervisors and/or Main Control Center Supervisor of situation and action being taken.
- Issues equipment to assigned Deputies and Criminal Justice Specialists and reports all missing or damaged equipment.
- Assists in the training of Personnel.
- Participates in Sheriff's Office recruitment and community relations activities as directed.

QUALIFICATIONS

- High school graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U. S. Dept. of Education or licensed as a degree granting institution by the Commission for Independent Education.
- Certification of completion of correctional training as required by the State of Florida.
- Meet requirements and standards of the Florida Criminal Justice Standards and Training Commission as authorized by F.S.S. 943.13.
- Must have a minimum of four years of service in respective job classification as a full-time deputy with PCSO.
- Must possess a valid Florida Driver's License.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to perform all the essential duties and requirements of the Detention Deputy position.
- Knowledge of Florida Model Jail Standards and Sheriff's Office rules and regulations as applied to correctional work. Knowledge of General Orders and standard operating procedures.
- Knowledge of supervisory and training principles.
- Ability to train and evaluate subordinate employees.
- Ability to analyze problems and objectively deal with people.
- Ability to observe and record incidents clearly and completely, and to write clear and concise reports.
- Ability to give orders and act calmly and quickly in emergency or hazardous situations.
- Ability to perform the duties of Sergeant in his/her absence, as required.
- Ability to establish and maintain effective working relationships with trainees, other officers, supervisors, officials and the general public.
- Ability to comply with the Drug Free Workplace Act.



PHYSICAL ABILITIES

The physical abilities listed below are requirements to perform the essential functions and responsibilities.

- Requires satisfactory medical standards as stated on FDLE form CJSTC 75A, agency medical physical clearance form, and the following:
 - Visual acuity of 20/30 vision standard in each eye; if corrective lenses must be used to satisfy 20/30 vision standard, uncorrected vision should be no worse than 20/100 in each eye.
 - Hearing acuity, single hearing levels should not exceed 25 decibels at either 500, 1000, or 2000 Hz nor exceed 30 decibels at 3000 Hz frequencies in each ear.
- Ability to lift 50 lbs. from floor to waist.
- Ability to perceive sounds at normal voice range and sounds transmitted by radio and sirens.
- Ability to maintain a level of physical conditioning to be able to physically subdue and restrain inmates.
- Ability to meet the physical conditioning requirements of periodic in-service training in high liability areas (firearms, defensive tactics, A.S.P.).
- Ability to render physical assistance to inmates.
- Ability to wear and use a Scott Air Pack on his/her back, which weighs approximately 30 lbs.
- Ability to climb standard stairs, while carrying a 12 gauge shotgun on a sling, which weighs approximately 8 pounds, or Scott Air Pack.
- Ability to operate authorized revolver or semi-automatic handguns designated by the agency from a standing, crouching, kneeling, or prone position with either hand with accuracy; essentials for this requirement shall consist of, but not be limited to, the following: grip, stance, sighting under various lighting conditions, trigger control, body positioning, drawing techniques and loading/unloading.
- Ability to drive a motor vehicle in a safe and efficient manner, if required.
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the work place.

This list of functions, duties, responsibilities, skills, and physical abilities is not intended to be all-inclusive, and the employer reserves the right to assign additional functions and responsibilities as deemed necessary.