Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"

INFORMATION TECHNOLOGY ENTERPRISE ARCHITECT

JOB CODE: 20057	PAY GRADE: 25	PAY RANGE: $66,744 - $106,790

GENERAL DESCRIPTION

Under the direction of the Director of Information Technology, this position guides technology strategy in order to best achieve the strategic goals and objectives of the Pinellas County Sheriff's Office (PCSO). The incumbent is responsible for shaping, transforming, and assuring that people, processes, and technology design standards align and enable the PCSO to reach a future state quickly. The incumbent participates heavily in strategic planning and technology analysis, focuses on reducing complexity and removing technology impediments, while also leading research & development efforts to assure compatibility and future-proofing of technology investments. This is a highly responsible, advanced professional and technical position working in an enterprise-wide capacity. The incumbent will possess extensive technical breadth and a clear understanding of the purpose of strategic business objectives and ensure responsiveness to business partners and customers. This position will be accountable for keeping technology current and vibrant in assigned areas and will identify and make recommendations for balancing operational stability with the need for cost effective innovation. Work is reviewed through observation and results obtained. **Requires scheduled on-call availability.**

SUPERVISES OTHERS: No

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Leads creation of technology road maps, standards, and IT frameworks to guide the future state and timelines for technology life cycle management throughout the enterprise;
- Develops architectural models of domains and services to illustrate how current and future state needs of the organization will be met in an efficient, sustainable, agile, and adaptable manner;
- Continually analyzes the technology portfolio and makes recommendations reducing complexity, assuring compatibility, and removing unnecessary redundancy;
- Drives the evolution of processes, services, and IT frameworks to establish ongoing, repeatable best practices for technology management;
- Facilitates, leads, and partners with a diverse group of staff across the organization and beyond to achieve strategic goals;
- Performs costs and benefits analysis for technology decisions including total cost of ownership and risk analysis;

- Contributes to and executes project plans or schedules and coordinates requirements, tasks, work assignments, resources, and critical milestones effectively prioritizing tasks for individuals and work groups;
- Prepares, executes, and implements reports, plans, and projects;
- Participates in Sheriff's Office recruitment and community relations activities as directed.

This list is not intended to be all-inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary.

QUALIFICATIONS

- Graduation from an accredited college or university with an Bachelor's Degree in Information Technology, Computer Science, Computer Technology, or related field
- 5 years' experience in information technology architecture with knowledge of technical architecture, implementation design and development of the Enterprise Architecture, applications, or enterprise integration solutions
- Successful implementation of one or more enterprise technology solutions (i.e. infrastructure optimization, application consolidation, enterprise technology integration)
- Experience defining and delivering enterprise applications in technical and technical leadership role, including evaluating and optimizing the user experience
- Or equivalent combination of education and experience
- Information Technology Architect certification level 2 or equivalent preferred
- Excellent communication skills, both verbal and written
- Must possess a valid Florida driver's license

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to serve as technical advisor to all technical personnel, assisting in identifying potential areas for improvement
- Ability to lead and create information technology strategic plans aligned with Pinellas County Sheriff's Office goals and objectives
- Ability to drive the evolution of processes, services, and IT frameworks to establish ongoing, repeatable best practices for technology management
- Ability to mentor team members on new technologies, business processes, and service improvement opportunities
- Ability to maintain a working knowledge of PCSO core business processes to allow for the effective application of practical solutions and efficiency opportunities
- Ability to explain and illustrate difficult concepts in common terminology to decision

makers for improved understanding of strategic choices and investments
- Ability to identify and analyze complex technical and organizational problems making expert logical judgments on information to make data-driven decisions to provide timely, efficient, and effective solutions.
- Ability to deliver informal and formal presentations, both verbally and in writing, to peers, managers, and customers at various levels of the organization using clear, concise and effective communication
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the workplace

PHYSICAL ABILITIES

The physical abilities listed below are estimates of time spent during a typical work day to perform essential functions and responsibilities. Members in this position may be required to:

- Sit up to 7 hours per day
- Stand up to 2 hours per day
- Walk up to 2 hours per day
- Drive up to 1 hour per day
- Lift up to 25 lbs.
- Occasionally bend, squat, reach, climb, kneel, or twist