Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"

SCHOOL CROSSING GUARD REGIONAL SUPERVISOR

JOB CODE: 50020	PAY GRADE: 81001	PAY RANGE: $23.17/HOUR

GENERAL DESCRIPTION

Under the general direction of the School Crossing Guard Program Supervisor, performs traffic safety work of ordinary difficulty and responsibility in controlling pedestrian traffic at designated spots where school children cross streets. The coordinator will assist the supervisor in charge of the School Crossing Guard Program in management of the school crossings and guards assigned to him/her within their region. Work is routine, but requires alertness and presence of mind in hazardous traffic situations. Work is reviewed through observation and results obtained.

SUPERVISES OTHERS: Yes

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Each coordinator will be assigned to a geographical area containing a number of school crossings. It will be the responsibility of the coordinator to check on each crossing weekly, and to work with each crossing guard on problems concerning that crossing;
- The coordinator will make arrangements with the School Crossing Guard Program Supervisor to see that any supply needs that the crossing guards may have are met;
- The coordinator will relay any safety hazards or traffic engineering problems that may be occurring at a crossing to the supervisor for action;
- The coordinator will serve as the field training officer for any new crossing guards, and will also serve as the alternate for that region should a guard be unable to man his/her post;
- Supervises the crossing of streets during the hours when children are going to and returning from school;
- Assures the safety of children who have to cross hazardous streets;
- Sets out warning and traffic control signs in designated school zone areas;
- May assist in school safety programs such as bicycle inspections;
- Attend monthly meetings or training as required;
- Participates in Sheriff's Office recruitment and community relations activities as directed.

This position may be considered essential and, in the event of an emergency or natural disaster, may be required to work.

This list is not intended to be all-inclusive and you may not be responsible for every item listed. The employer reserves the right to assign additional functions and responsibilities as necessary.

QUALIFICATIONS

- High school graduation or equivalent diploma from an institution accredited by an accrediting body recognized by the U. S. Dept. of Education or licensed as a degree granting institution by the Commission for Independent Education, pursuant to Section 1005.02(7), F.S.
- 1 year experience as a school crossing guard
- Must be FDOT trainer certified
- Must possess a valid Florida driver's license

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to study and understand laws, ordinances and regulations pertaining to traffic and school zones
- Interest in children's safety
- Ability to command the respect of children
- Ability to exercise tact and firmness in a courteous manner
- Ability to exercise mature judgment in emergencies
- Time management skills
- Inter-personal skills
- Problem solving skills
- Ability to perform all functions of the job classification without posing a direct threat to the health or safety of other individuals in the workplace

PHYSICAL ABILITIES

The physical abilities listed below are estimates of time spent during a typical work day to perform essential functions and responsibilities. On a single shift members in this position may be required to:

- Meet the minimum hearing and vision requirements as follows:
    - Have 20/30 (or better) corrected vision
    - Must pass hearing with less than or equal to 40 decibels in each ear under the frequencies: 500hz, 1,000hz and 2,000hz
- Walk up to 1 hour per day
- Drive up to 1 hour per day

- Occasionally lift up to 20 lbs.
- Occasionally bend, squat, reach, or kneel
- Frequent exposure to temperature extremes